

LABORATORY SPECIFIC
STANDARD OPERATING PROCEDURES

SAN DIEGO STATE UNIVERSITY
ENVIRONMENTAL HEALTH & SAFETY DEPT.

Please fill out this form, print and place in your Chemical Hygiene Plan.

Date:	
Principal Investigator:	
Lab Bld/Rm Location:	
Phone Number:	

Section 1: Type of SOP (Check One)

- Process (e.g. distillation, synthesis, chromatography, etc.)
- Individual Hazardous Chemicals (e.g. arsenic, benzene, hydrochloric acid, etc.)
- Hazard Chemical Class (e.g. flammable, corrosive, oxidizer, etc.)

Section 2: Process, Individual Hazardous Chemical or Hazard Chemical Class
Description. (Include concentration, quantity, frequency of use, etc.)

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Section 3: Potential Hazards.

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Section 4: Personal Protective Equipment.

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Section 5: Engineering Controls.

Section 6: Special Handling and Storage Requirements.

Section 7: Spill and Accident Procedures.

Section 8: Decontamination Procedures.

Section 9: Waste Disposal Procedures.

Section 10: Material Safety Data Sheet Locations.

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Section 11: Protocol(s).

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